

Auckland PHO Clinical Effectiveness Group Minutes		<i>Action/ Decisions this meeting</i>
Date	22 nd August, 2017	
Time	7.30am – 9.00am	
Attendance: <u>Auckland PHO General Practice Network</u> <ul style="list-style-type: none"> • Dr Garsing Wong • Dr Richard Davies • Dr Jim Lello • Jayme Kitiona • Prue McConnell 		<u>Auckland PHO Staff</u> <ul style="list-style-type: none"> • Dr Charlotte Harris (Chair) • Dr Lisa Eskilsden • Carol Ennis • Barbara Stevens
1.	Welcome Charlotte welcomed everyone to the first Clinical Effectiveness Group meeting and thanked them for their willingness to be a member of this new group	
1.2	Apologies There were no apologies received.	
1.3	Register of Interest Disclosures Members presented their completed Declaration of Interests form circulated previously. Interests noted and to be collated and included in Clinical Effectiveness Group Papers	
1.4	<u>Confidentially Agreement Forms</u> Members presented their signed Member Confidentiality Agreements. It was noted that from time to time, members will receive individual Practice and Practitioner clinical reports and information which will be discussed at meetings. The group were informed that individual practice and GP information is provided to the meeting in confidence and that they must preserve confidentiality and not disclose any confidential information of Auckland PHO Practices, Practices or Practitioners to any third party. In the event that a member leaves the Group, each member must either return any printed papers, delete electronic information or destroy papers. All members signed the Agreement.	
2.	Quality Improvement Framework and Implementation Plan Charlotte presented an overview of the Auckland PHO Quality Improvement Framework and Implementation Plan. The key drivers for both the Framework and Implementation Plan are - <ol style="list-style-type: none"> 1. Our Seven High Level Objectives 2. Clinical Governance 3. Clinical Effectiveness 4. System Level Measures 5. Health Targets 6. Auckland PHO Programmes and Services 7. 	

	<p>The Framework focusses on -</p> <ol style="list-style-type: none"> 1. Reducing Inequalities 2. Population Health 3. Sustainability of Primary Care 4. Capacity and Capability 5. Health Intelligence: IT Enablers, Information Systems and Data 6. Relationships with Stakeholders <p>The Clinical Effectiveness Group focus to be –</p> <ol style="list-style-type: none"> 1. Clinical Effectiveness 2. Quality Assurance 3. Clinical Audit and Risk Management 4. Provider Education <p>PHO staff will report their activities against the Quality Improvement Implementation Plan and the minutes and activities of the Clinical Effectiveness Group will be a standing item on the Auckland PHO Board Agenda.</p>	
3.	<p>Diabetes and CVD Indicator Reports</p> <p>Lisa tabled the reports (in lieu of an IT glitch where the MACGF Mōhio reports were not able to be viewed electronically). This comprised of information she presents while attending practice visits inclusive of CVD/DM variation reports and clinical audits</p>	
4.	<p>Health Targets</p> <p>The Health Target Report for the end of Quarter 4 was discussed. It was noted that Auckland PHO has achieved all the targets with the exception of 8 month childhood immunisation where coverage was 94%.</p>	
5.	<p>Metro Auckland Clinical Governance Forum (MACGF)</p> <p>Charlotte provided an overview of the Terms of Reference of MACGF and the PHO's intent to discuss agenda items at each Clinical Effectiveness Group to elicit feedback and comment.</p> <p>The CVD and Diabetes clinical reports will be presented to the Group each quarter. These reports are useful to determine Auckland PHO position compared to the other PHOs and where focus is required.</p>	
6..	<p>General Business</p>	
	<p>There was no general business</p>	
10	<p>Next Meeting: Tuesday, 24th October 2017</p>	